



GIC 2024 STAND BUILDUP – DISMANTLING – TECHNICAL NOTES

GIC 2024 STAND BUILDUP SUMMARY TABLE

<i>date</i>	<i>timetable</i>	<i>activities</i>
Monday April 15 th	8,00 am – 6,00 pm	> entrance and parking of equipment and heavy materials > stand building starts in pavilions and outdoor area
Tuesday April 16 th	8,00 am – 6,00 pm	stand building
Wednesday April 17 th	8,00 am – 7,00 pm	> delivery of Shell scheme stands and customized graphics end of stand building: 7,00 pm
Saturday April 20 th	5,00 pm – 7,00 pm	END OF THE EXHIBITION clearance of display material <u>transportable by hand</u> Access of service vehicles up to 3.5 tons allowed (access of vehicles not allowed in the exhibition pavilions)
Sunday April 21 st	8,00 am – 6,00 pm	stand dismantling
Monday April 22 nd	8,00 am – 6,00 pm	stand dismantling
Tuesday April 23 rd	8,00 am – 6,00 pm	stand dismantling
Wednesday April 24 th	8,00 am – 1,00 pm	stand dismantling

The setting-up time runs from April 15th to 17th and during this period access to stand builders, exhibitors and machines and equipment to be displayed **is always allowed from 8 am to 6 pm.**

to access the exhibition showgrounds on dates prior to those indicated above, please contact the organizing office to arrange early entry (only possible on 12 and 13 April).

On April 14th (Sunday) entry to the fairgrounds will not be allowed



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□ STAND BUILDUP

Access to the exhibition spaces for stand build-up is allowed **from Monday 15th April until Wednesday 17th April. PLEASE REFER TO THE SUMMARY TABLE FOR THE ENTRANCE DATES.**

Anticipated entry and extra-time must be agreed with the GIC Organizing Office (info@gic-expo.it).

Shell scheme stands will be available to the exhibitors starting from Wednesday 17th April 8,00 am.

It is not allowed to start dismantling of the stands before the end of the fair.

On **Saturday 20th April from 5 pm to 7 pm**, exhibitors are allowed to remove only materials that can be carried by hand from the stand. Access of service vehicles up to 3.5 tons will be allowed, only outside the pavilions.

Stand dismantling operations can be carried out from **Sunday 21st April until Wednesday 24th April.**

To bring any equipment, material or product out of the fairgrounds, the exhibitor or the stand builder must present the Exit Voucher issued by the S.A.T.E. office (exhibitor technical assistance office) of the GIC once all payments have been made.

□ STAND DESIGN

Setting-up must be done within the assigned exhibiting space.

Stand designs passing **over 2,50 mt.** of height must be submitted through a written request to the approval of GIC technical office and the same is valid for **two-floors stands** that will not allowed to pass **5 mt.** height.

□ ACCESS TO THE SHOWGROUNDS

In order to access the showground to start with stand build-up operations, every exhibitor and/or buildup personnel has to show to the surveillance people the **SETTING-UP PASS** that will be downloadable from the **www.gic-expo.it** website.

□ STAND SURVEILLANCE

Only the exhibitors are responsible for care and surveillance of the stand, either during the show time and the buildup/dismantling time. (see points 15-17-19 of the General Regulations)

□ MACHINES WITH HEAT ENGINE – TRACKED VEHICLES

Machines and equipment equipped with a heat engine can only be displayed in the pavilions with the amount of fuel strictly necessary to enter and exit the pavilion. The battery must be disconnected and the fuel tank must be locked. **Internal combustion engines mustn't operate inside the pavilions.** Each demonstration can only be carried out in the external area of the fairgrounds. To access the pavilion with vehicles equipped with steel tracks, a special permit must be requested from the Piacenza Expo Technical Office. The exhibitor is responsible for any damage caused to the flooring.

**EVERY PARTICULAR REQUEST MUST BE AGREED WITH THE GIC ORGANIZATIONAL OFFICE:
TEL. +39-010-5704948 - E-MAIL: info@gic-expo.it**